

Follow this checklist to onboard to the Chain of Custody (CoC) Standard:



Determine the number of sites your organisation plans to manage Physical Better Cotton from. A site is a single, isolated location where you intend to manage Physical Better Cotton. A site with multiple production steps (vertically integrated) is considered as one site.



Each site needs a separate Better Cotton Platform (BCP) account. Determine if each of your sites already have a BCP account:

- If yes, you can start filling in the CoC Standard Registration Form
- If not, or you are not sure, contact helpdesk@bettercotton.org



Choose the correct CoC Standard Registration Form – there are three options:



Single Site form

- Online form
- Takes around 15 – 30 minutes to complete
- Automatically shared with Better Cotton once complete

Multi-site form

- Excel form with a tab for each individual site
- Better Cotton will share a link for uploading documentation
- Submit the Excel form to compliance@bettercotton.org

Lint Trader form

- Excel form with a tab for each individual site (different from the multi-site form)
- Better Cotton will share a link for uploading documentation
- Submit the Excel form to compliance@bettercotton.org



Have the following information and documents ready before completing the CoC Standard Registration Form:

To complete the Registration Form, you will need the following information and documents ready:

- ✓ Your organisations legal, registered name and BCP number(s)
- ✓ Proof of your registered business address
- ✓ Relevant documentation to prove the site(s) are certified to sell GOTS, Fairtrade, OCS/CCS, or other standards (if available), **if any.**
- ✓ The site(s) most recent internal audit findings, **if any.**
- ✓ Management system scheme certificate(s) (for example, ISO 90001), **if any.**
- ✓ Social compliance standard certificate(s), **if any.**

Your business address can be proved by sharing:

- Business License (China)
- Certificate of Incorporation (Bangladesh)
- GST (India)
- SECP (Pakistan)
- Activity Certificate (Türkiye)



Find the CoC Standard Registration Form and guidance:

- The CoC Standard Registration Form and guidance on how to complete it can be found on the main page of the BCP (see the screenshot below).
- For quick access, you can also scan the QR code at the bottom of this page.
- If you have questions about completing the form, please contact helpdesk@bettercotton.org



1098756 - Test Vertical Int Spinner - Company Search

Interested in sourcing Physical (Traceable) Better Cotton?
Your first step is to complete the [CoC Standard Registration Form](#).
Guidance on how to complete the form and more information about the solution and upcoming training events are available [on our website](#).

- Company details >
- Mass Balance >
- Physical >
- Reports >
- Help >

Dear BCP Users,

We are happy to announce that Physical (also referred to as Traceable) Better Cotton is now available to be sourced and tracked on the BCP for those who have been onboarded to the Chain of Custody (CoC) Standard v1.0.

Has my organisation been onboarded to the CoC Standard?

If you are onboarded to the CoC Standard, you will see both **Mass Balance** and **Physical** menu items to your left, and you can now source Physical (Traceable) Better Cotton. If you can only see a **Mass Balance** menu item, you can only source and sell cotton-containing products as Better Cotton Mass Balance orders.

What new functionality is available using the Physical menu section?

Suppliers and Manufacturers can now use the Physical menu section to enter, acknowledge or monitor Physical Better Cotton transactions.



Submit the form to Better Cotton: your form will be reviewed and assessed within 30 working days. Depending on your assessment result, you might be asked to conduct a third-party verified audit.



Complete e-learning: once approved, you will receive a link to an online e-learning course. After completing the e-learning, your BCP account will be updated within 7 days and you can enter transactions for Physical Better Cotton.



Encourage your suppliers to onboard: you will only be able to buy/sell Physical Better Cotton to organisations that are also onboarded to the CoC Standard. Make sure that your supply chain is onboarded before making any transactions.

Congratulations, you are ready to source Physical Better Cotton!

FIND THE REGISTRATION FORM HERE

