



[Independent Assessor company name]  
 [Independent Assessor address line 1]  
 [Independent Assessor address line 2]  
 [Independent Assessor address line 3]  
 [Independent Assessor city]  
 [Independent Assessor country and post code]

[RB Member company name]  
 [RB Member address line 1]  
 [RB Member address line 2]  
 [RB Member address line 3]  
 [RB Member assessor city]  
 [RB Member country and post code]

Dear [RB Member responsible manager]

[Date]

**Outcome Declaration: [Successful / Unsuccessful]**

The [Independent Assessor Organisation] (the Assessor) **[if successful: did not discover any evidence] [if unsuccessful: discovered evidence]** to indicate that **[RB Member]**'s cotton fibre consumption measurement is not compliant with Better Cotton's Measuring Cotton Consumption: Requirements & Guidance.

Accompanying this letter, you will be provided with a copy of our findings and their status at the time of writing. Prior to reapplying for Independent Assessment, please review this document and address the relevant findings.

**Measurement Period:** This Independent Assessment covers the 12-month period **[DD/MM/YYYY to DD/MM/YYYY]**.

For and on behalf of,

[Independent Assessment organisation]

[Stamp]

[Assessor name]

[Assessor signature]

## Conformity assessment

### 1. Independent Assessment details

|                                    |  |
|------------------------------------|--|
| RB Member name:                    |  |
| RB Member responsible person:      |  |
| Independent Assessor organisation: |  |
| Independent Assessor name:         |  |
| Date(s) of Independent Assessment: |  |
| 12-Month data period covered:      |  |

### 2. Independent Assessment report: Findings<sup>1</sup>

| BCI Measurement Requirement <sup>2</sup> | Finding Category (Non-conformity / observation) | Description of finding | Status (Open/Closed) |
|--|---|------------------------|----------------------|
| 3.B: Product components                  |   |                        |                      |
| 3.C: Third party brands                  |   |                        |                      |
| 3.D: Data collection                     |   |                        |                      |
| 3.F: Timeframe                           |   |                        |                      |
| 3.G: Exclusions                          |   |                        |                      |

<sup>1</sup> The Findings categorised as non-conformities will form the basis for the Corrective Action Plan that RB Members should address in order to achieve a 'Successful Outcome declaration'.

<sup>2</sup> Requirements are listed in Better Cotton's publication: Measuring Cotton Consumption: Requirements and Guidance, and highlighted in table 5.1 of the Measuring Cotton Consumption: Independent Assessments – Guidance for Independent Assessors



|   |  |  |  |
|---|--|--|--|
|   |  |  |  |
| 3.H: Voluntary exclusions                               |  |  |  |
| 3.I: Record keeping                                     |  |  |  |
| Better Cotton Annual Cotton Consumption Submission Form |  |  |  |

**Notes:**