

# Cookie Policy

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Our websites use Cookies. Cookies are small, often encrypted text files, located in browser directories. We use Cookies to help you navigate our website efficiently and perform certain functions. Cookies collect information and technical details on your use of our website such as the pages you have visited, choices you have made from menus, any specific information you have entered into forms and the time and date of your visit.

There are three types of Cookies: Session Cookies, Strictly Necessary Cookies and Third-Party Cookies.

Most Cookies used by our websites are Session Cookies. Session Cookies allow our websites to link the actions of a user during a browser session. They are used for a variety of purposes such as remembering your language settings. Session Cookies expire after a browser session and will not be stored for a longer term. We use Session Cookies to help us maintain security and verify your details whilst you use our websites navigating from page to page, which enables you to avoid having to re-enter your details each time you enter a new page.

Strictly Necessary Cookies are stored on a user's device in between browser sessions which allows the preferences or actions of the user to be remembered across our website. These are persistent Cookies and used to remember preferences and choices when you use our website, e.g. to remember how you have customised your use of our websites and to compile pseudonymous, aggregated information for statistical and evaluation purposes to help the website provider understand how users use the websites and help to improve the structure of the website.

Third-Party Plug-ins and Cookies:

Our website uses Google Analytics which is a web analytics tool offered by Google Inc. that generates detailed statistics about a website's traffic and traffic sources. We use Google Analytics for statistical reasons, e.g. to measure how many users have clicked on certain information. Google Analytics uses Cookies to obtain information about your use of our website including your IP-address. Your IP-address is an individual token that can allow your browsing location to be narrowed down, in GA your IP-address is only collected in a shortened and anonymized form. Thus, Google will not be able to identify you from the IP-address that is collected from you when using this website. The information collected by this Cookie will be transferred to Google Inc. in the United States of America. The legal basis for processing your personal data using analysis cookies is our legitimate interest. The transfer of personal data to the USA is in accordance with the EU-U.S. Privacy Shield, to which Google is a part of.

You may opt out of Google Analytics by using the following link:

<https://tools.google.com/dlpage/gaoptout?hl=en>.

Google stores the following cookies on your computer:

.\_gid, \_gcl\_au, \_ga, \_utma

These cookies expire after two years.