



[Independent Assessor company name]  
[Independent Assessor address line 1]  
[Independent Assessor address line 2]  
[Independent Assessor address line 3]  
[Independent Assessor city]  
[Independent Assessor country and post code]

[RB Member company name]  
[RB Member address line 1]  
[RB Member address line 2]  
[RB Member address line 3]  
[RB Member assessor city]  
[RB Member country and post code]

Dear [RB Member responsible manager]

[Date]

**Outcome Declaration:** [Successful / Unsuccessful]

The [Independent Assessor Organisation] (the Assessor) **[if successful: did not discover any evidence] [if unsuccessful: discovered evidence]** to indicate that **[RB Member]**'s cotton fibre consumption measurement is not compliant with Better Cotton's Measuring Cotton Consumption: Requirements & Guidance.

Accompanying this letter, you will be provided with a copy of our findings and their status at the time of writing. Prior to reapplying for Independent Assessment, please review this document and address the relevant findings.

**Measurement Period:** This Independent Assessment covers the period [DD/MM/YYYY to DD/MM/YYYY].

For and on behalf of,

[Independent Assessor organisation]

[Assessor signature]

[Assessor name]

## Conformity assessment

### 1. Independent Assessment details

RB Member name:	
RB Member responsible person:	
Independent Assessor organisation:	
Independent Assessor name:	
Date(s) of Independent Assessment:	
12-Month data period covered:	

### 2. Independent Assessment report: Findings<sup>1</sup>

BCI Measurement Requirement <sup>2</sup>	Finding Category (Non-conformity / observation)	Description of finding	Status (Open/Closed)
3.B: Product components			
3.C: Third party brands			
3.D: Data collection			
3.F: Timeframe			
3.G: Exclusions			

<sup>1</sup> The Findings categorised as non-conformities will form the basis for the Corrective Action Plan that RB Members should address in order to achieve a 'Successful Outcome declaration'.

<sup>2</sup> Requirements are listed in Better Cotton's publication: Measuring Cotton Consumption: Requirements and Guidance, and highlighted in table 5.1 of the Measuring Cotton Consumption: Independent Assessments – Guidance for Independent Assessors



3.H: Voluntary exclusions			
3.I: Record keeping			
Better Cotton Annual Cotton Consumption Submission Form			
RB Member senior sign-off			

**Notes:**