

Budget & Forecasting Manager

Post Announcement

Type of contract: Open - ended contract.

Starting date: ASAP

Contract Type: Full time contract

Salary: GBP 45-55,000 / CHF 90- 95,000

Location: London or Geneva

Application

closing date: 22nd March 2021



Description

The Better Cotton Initiative (BCI) — the largest cotton sustainability programme in the world — aims to reach 5 million farmers worldwide with more sustainable agricultural practices, and account for 30% of global cotton production by the end of the 2020-21 cotton season. In under 12 years, the Better Cotton Initiative and its Partners have supported 2.3 million farmers in 23 countries. In adopting more sustainable agricultural practices. Thanks to these efforts, Better Cotton accounts for around 22% of global cotton production. We are truly a joint effort, encompassing stakeholders from farms to fashion brands and civil society organisations, driving the cotton sector toward sustainability. BCI aims to transform cotton production worldwide by developing Better Cotton as a sustainable mainstream commodity.

About the Role

BCI is looking for an experienced, strategically focused Budget and Forecasting manager to review, redesign and update BCI's budget and management reporting. This new key managerial role will report to the Head of Finance and Operations.

Transparent financial reporting will continue to allow the organisation to demonstrate to stakeholders the cost-efficient business model BCI has successfully implemented during its first ten years of operation. As the organisation moves to the next strategic phase, many new complex projects in various locations will commence. This role will ensure that new projects have robust budgets, liaising with project managers and budget holders. We will need to ensure that resources are allocated effectively to deliver the organisation's mission best.

Donor income will grow in the next few years to support projects and field activities. The Budget & Forecasting Manager will be expected to work closely with the teams responsible for generating income and spending budgets to validate their budgets and monitor performance against these budgets. The position will be in charge of monitoring and forecasting existing income and expenses sources.

The position requires a self-starter who will confidently work with all budget holders across the varied functions and countries. The ideal candidate will be a strong collaborator with a proven ability to communicate about the financial complexities of business models' A thirst for learning, innovating, and taking on a challenge will round out the profile.

Responsibilities

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- » Deliver a step-change of financial data reporting for all areas of the organisation, improving the quality, accuracy, and timeliness of critical management information to drive decision-making.
- » Redesign, adapt, and improve the internal financial reporting to provide all decision-makers with practical and timely financial information
- » Develop 3- and 5-year forecasts to support the 2030 Strategy income and spending targets.
- » Provide compelling information about BCI's critical economic drivers to Council, and senior management
- » The role will lead all aspects of management accounting and financial modelling.
- » Design and implement effective budgeting policies and procedures: support and train budget holders to generate more robust budgets aligning with organisation's strategic needs and improve organisational culture of managing critical resources.
- » Support Head of Finance and Operations to develop organisational financial KPI's to measure the economic impact.
- » Support Head of Finance and Operations in monitoring and forecasting cash-flow to ensure the organisation can harness investment opportunities
- » Identify and recommend opportunities for costs saving efficiencies during the budgeting and monitoring process

The candidate will have the following Skills, Knowledge, and Experience:

Skills, Knowledge and Experience
<i>Essential</i>
• Internationally recognised accounting qualification.
• Solid experience in budget management role in a global organisation
• A strong track record influencing other to drive positive behavioural change at an organisational level.
• Strong interpersonal skills and the ability to work collaboratively with diverse groups of people in a multicultural and team-oriented environment.
• Experience in line management and supporting the development and growth of team members
• An ability to thrive in a dynamic, changeable environment.
• Excellent time management and organisational skills and ability to meet deadlines.
• Ability to work both independently and as part of a team.
• Excellent communication skills in English: orally and written.
• Excellent levels of IT literacy, to include: MS Word; MS PowerPoint; MS Excel; MS Outlook as well as experience working with CRM systems.
• Demonstrated interest in sustainability and working in a not-for-profit environment.

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Working Arrangements

The position is full-time (40 hours per week). BCI offers flexible working, with core hours being 10 am – 4 pm and the option to work from home one day per week.

Applications

Interested applicants with the required attributes are asked to send a detailed CV (2 pages maximum) and a motivational letter (1-page maximum), in English, by email recruitment@bettercotton.org with the subject: “Budget and Forecasting Manager” by 9 am CET 22nd March 2021.

Please note that applications will be considered on a rolling basis, and interviews will be held at the earliest opportunity. Therefore, early submission is recommended.

We thank all applicants for their interest; however, only shortlisted candidates will be contacted.

BCI is currently unable to provide sponsorship for work permits, and candidates need to have a pre-existing right to work in the location where they will be based.

BCI is an equal opportunities employer and is committed to good practice and transparency in the management of natural, human, and financial resources.