BCI Derogation Request Form

Version 1 December 2020

This form is to accompany the [BCI Derogations Policy](https://bettercotton.org/wp-content/uploads/2021/02/BCI-Derogations-Policy__02-12-2020.pdf) in the case where a Producer or group of Producers requests a derogation to a core indicator in the Better Cotton Principles & Criteria (P&C).

* The form is to be completed by the Implementing Partner (IP) on behalf of a Producer Unit (PU) or a group of PUs or directly by the Large Farm manager. In the US Group Assurance Model, the Group Manager may complete the form on behalf of the farmer or farmer group. In all cases the request must be made by liaising with local BCI Country Team.
* In benchmarked countries, the derogation request form may be submitted by the Strategic Partner on behalf of a group of Producers liaising with the local BCI Country Representative.
* In cases of national or regional derogation, the form may be completed by BCI Country Teams on behalf of IPs.

The form must be submitted together with supporting evidence to *assurance@bettercotton.org**.* Before completing the form, please read the [Derogations Policy](https://bettercotton.org/wp-content/uploads/2021/02/BCI-Derogations-Policy__02-12-2020.pdf) in full to confirm the request is valid.

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| **Name of the person submitting the request (i.e. IP Coordinator)** |  |
| **Organisation**  |  |
| **Producers affected (i.e. specific PUs or LFs, region, etc)** |  |
| **Date of submission:** |  |

1. Indicator(s) for which a derogation requested

| # | Indicator # | Indicator text | Reason for derogation request |
| --- | --- | --- | --- |
| 1 |  |  |  Local Relevance Exceptional circumstances |
| 2 |  |  |  Local Relevance Exceptional circumstances |

*Add rows if required*

1. **Supporting Rationale**

|  |  |  |
| --- | --- | --- |
| # | Indicator # | Indicator text |
| 1 |  |  |

Provide a clear, well-evidenced supporting rationale explaining why the derogation is required – this must cite one of the valid reasons for derogation requests (local relevance or exceptional circumstance[[1]](#footnote-1)) as per the BCI Derogations Policy.

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1. **Proposed alternate, locally-adapted indicators and/or plan for compliance[[2]](#footnote-2)**

If the derogation request is being submitted on the basis of local applicability, outline how the indicator could be adapted in order to be locally relevant. The proposed alternative should fulfil the intent of the original indicator.

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If the derogation request is being submitted on the basis of exceptional circumstances, explain the proposed plan for reaching compliance with the indicator, including timelines.

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1. **Consultation**

Especially in the case of derogation requests due to local relevance, BCI requires stakeholder consultation to be carried out as part of the derogation request and any proposal for locally-adapted indicators. Please describe below the nature of that consultation, who was involved, and key findings.

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1. **Supporting Evidence**

Indicate the title and exact file names of all documents submitted in support of the derogation request.

| **Producer Code(s)** | **Document Title** | **File Name** | **Brief Explanation of Evidence** |
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*Add rows if required*

**NOTE***: If a derogation request is being submitted for more than one indicator, copy/paste sections B-D below for each additional indicator*

1. These include a.) natural or manmade disasters, or b.) unforeseen events outside the Producer’s control such as unanticipated legislation changes, pest outbreaks, etc. [↑](#footnote-ref-1)
2. Applicants may contact the BCI Country Team if they have questions or require support while developing the proposed alternative and/or the compliance plan. [↑](#footnote-ref-2)